



CA' FOSCARI INTERNATIONAL COLLEGE - CALL FOR APPLICATIONS 2024/2025 A.Y.
for first-year Master's degree students at Ca' Foscari University Venice
(Call issued by the Director Decree n. 64/2024 on 03/06/2024)

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CA' FOSCARI INTERNATIONAL COLLEGE

Ca' Foscari International College is the Honours School of Università Ca' Foscari Venezia, established in 2012 after funding from the Italian Ministry of Education, University and Research (M.I.U.R). College students are offered a merit-based educational path and residency at the College.

STUDENTS ENTER THE COLLEGE upon passing the admissions selection and enrolling in the first year of either a bachelor's or master's degree at the University. Students who comply with all the merit requirements in each year keep their place at the College.

THERE ARE 8 PLACES AVAILABLE FOR MASTER'S STUDENTS IN THE 2024/25 A.Y. ONE IS FUNDED BY "FONDAZIONE ALFONSO COIN".

COLLEGE PROGRAMME AND SERVICES:

- a cross-disciplinary educational programme offered by the College in addition to the university curricular courses; the programme is taught in English, and offers two **Minor** options and *advanced courses*;
- residency for 10 months at the university dormitory of *Camplus* Santa Marta in the city centre of Venice;
- exemption from the university fees;
- dedicated tutors, orientation and placement services;
- a second Diploma from the International College listing all the activities undertaken within the College and the corresponding ECTS to successful students who complete the programme; under certain conditions, the diploma is equivalent to a second-level Master's degree.

ENTRANCE: admission to the College is conditional on a selection process that consists of an evaluation of the academic career and a remote interview.

ENTRY REQUIREMENTS: candidates must hold a Bachelor diploma with not less than a 101/110 final mark or equivalent in an Italian or foreign university.

Candidates who do not yet hold but expect to receive a Bachelor diploma from an Italian university different from Università Ca' Foscari may submit their application provided that:

- (a) the diploma is typically expected to be conferred by September 30th, 2024;
- (b) at the time of the application, all the exams and credits required for graduation have been passed and registered with an average grade point (weighted by credits) of 27.50/30 or equivalent;
- (c) the application for the degree must be complete.

Candidates who do not yet hold but expect to receive a Bachelor diploma from Università Ca' Foscari may submit their application provided that:

- (a) the diploma is conferred by Fall 2024;
- (b) at the time of the application, at least 150 ECTS have been obtained and registered and the average grade point (weighted by credits) is not lower than the 67th percentile of the



distribution of average (weighted by credits) of the program currently attended (see artt. 4 and 7 for details).

Candidates cannot be older than 25 years when applying and must possess a B2 proficiency level in the English language. Those who enrol in a Degree course taught in the Italian language are required to have a B2 proficiency level in Italian.

CALL: There is only one call, taking place in JULY 2024.

THE COLLEGE ADMISSION EXAM HAS NO FEE.

ENROLMENT COSTS: the enrolment fee for the College is 9,800.00 euros yearly, but the College covers 8,300.000 euros per year for each student admitted for the 2024/2025 a.y.

CALENDAR AND DEADLINES FOR THE SELECTION

APPLICATION DEADLINE	July 3rd, 2024
INTERVIEWS START	July 10th, 2024
RESULTS	July 16th, 2024
PLACEMENT ACCEPTANCE	July 23rd, 2024

Art. 1 – Available Places 2024/25

1.1 There are **8 (eight)** openings available for prospective students enrolling in the first year of a Ca' Foscari master's degree for the 2024/2025 academic year. One biennial place is funded by the Fondazione Alfonso Coin in support of a deserving student (subject to the status requirements as per the Art. 8).

1.2 The International College, hereafter the College, holds one selection for eight positions in the month of July 2024, as described in Article 6.

1.3 Eligible candidates are:

- a) Italian or international graduates who have received their Bachelor diploma from an Italian or foreign university;
- b) Italian or international students who in 2023/24 are in their third year of a Ca' Foscari University bachelor's degree, and who will receive their Diploma by the Fall session in 2024;
- c) Italian or international students who in 2023/24 are in their third year of a bachelor's degree (students who are enrolled in their additional years or registered beyond the regular duration of the course are not admitted) at a different Italian university, and will get their Bachelor diploma normally by September 30th, 2024.

All candidates cannot be older than 25 (twenty-five) years at the date of application.

Art. 2 – Benefits

2.1 Along with their standard (curricular) standing, students admitted to the College acquire the *status* of College students.

2.2 College students are expected to participate in the in-house cultural programme and to attend *Major or advanced courses* at the College, as outlined in Article 3.



2.3 College students are expected to live in residency at *Campus* Santa Marta in Venice, for 10 consecutive months, free of charge, conditionally on any future applicable health regulations.

2.4 Each College student is mentored by a faculty member and tutored by a senior student. Support is offered for the paperwork required for outgoing international mobility and placements.

2.5 College admission fees, as per Article 4, include the enrolment fee to the chosen Degree programme. The regional study fees set by the Veneto Region, stamp duty, board and all other non-specified expenses are not included, and their cost must be borne by students.

2.6 College students who satisfy merit requirements every year (see Article 8) and successfully complete their course of studies at the College receive an additional College certificate distinct from their curricular University degree.

Art. 3 – College educational programme

3.1 Along with their curricular coursework, admitted students must acquire a minimum of 15 additional College ECTS per year within the College educational programme. Attendance to courses is required as part of the College programme.

3.2 Students enrolled in a master's degree are offered two *Major* courses, some *advanced courses* and interactive and transdisciplinary activities.

3.3 Each *Major* is a two-year multidisciplinary course divided into 3 teaching courses (of 6 ECTS each), evenly distributed over four semesters. These courses apply innovative teaching techniques aimed at developing both theoretical knowledge and practical skills.

The range of *Major* courses offered to students enrolling in the 2024/25 a.y. is:

- *Humanities*;
- *Social Sciences*.

The International College follows a multidisciplinary approach in its educational offer.

3.4 *Advanced courses* are 6-CFU courses or any class taken within the doctoral programmes offered by Ca' Foscari University, exclusively from the list sent at the beginning of the academic year.

3.5 Interactive and transdisciplinary activities are open to all College students (bachelor's and master's) and allow for extensive customization of their own College study plan.

3.6 Master's students who meet the requirements and apply for it (as defined by the Educational Programme Regulations of the College to be signed upon entry), are offered the opportunity to achieve a postgraduate qualification equivalent to the effects of law to a "2nd level master" (Master di 2^o livello), as per art. 2 c. 2 of DM 1093/2021, dated September 23rd, 2021.

Art. 4 – Tuition Fees and Funding

4.1 The College **enrolment fee** is 9,800.00 euros per year and includes all the benefits listed in above Article 2.



4.2 According to the ranking, as per criteria listed in Article 6, successful candidates will be admitted to the College and benefit from an **enrolment fee reduction** (hereafter, "**voucher**") that covers part of the enrolment fee. There are **eight (8)** yearly vouchers for **8,300.00 euros**; each student is responsible for the residual amount of 1,500.00 euros to be paid yearly to the College. The candidate awarded the position funded by the "Fondazione Alfonso Coin" will be exempt from paying the enrollment fee.

4.3 Students are required to formally accept their vouchers in writing, or they may be denied admission to the College.

4.4 The amount not covered by the voucher must be paid by candidates in one instalment by August 31st, 2024.

4.5 Selected candidates will be given instructions for this payment after having accepted College places and vouchers for the 2024/25 a.y.

4.6 College vouchers are based only on merit and are not need-based scholarships. Hence, candidates may independently apply for student loans and scholarships as determined by Ca' Foscari University.

Art. 5 – Requirements and application

5.1 Participation in the Call for Admissions to the College requires:

a) having **English language proficiency at the B2 level** as per the self-certification table approved by the Council of Europe and published on the University website. Students' level of English proficiency will be verified during their admission interview.

- Students who are not in possession of a B2 certification are required to self-certify following the online form.

- Students who hold a B2 certification may forward the certification as per the following commas.

b) International students who plan to enrol in a Degree course that is not taught in English need also to have proficiency of the Italian language at the B2 level.

- Students not in possession of a B2 Italian language certification are required to self-certify as per the online form.

- Students who hold a B2 Italian language certification may forward the certification as per the following commas.

c) **paying the university fees.**

d) be **no older than 25 years.**

e) Italian and international graduate students with a Bachelor diploma by an Italian or foreign University (see art. 1.3 p. a) should have acquired it with a **final mark of at least 101/110 or equivalent.**

f) Ca' Foscari University students who are enrolled in the third year of a bachelor's degree in 2023/24 (see art. 1.3 p. b) **must have at least 150 ECTS registered in their study plan with an overall average mark no lower than the 67th percentile of the distribution of the average grades (weighted by credits)** of the program currently attended,

g) Italian and international students who are enrolled in the third year of a bachelor's degree at an Italian University different from Ca' Foscari University (see art.1.3 p. c) **must**



have registered all the ECTS scheduled in their study plan career with an average mark (weighted by ECTS) of 27,5/30 and must demonstrate that they have already submitted their request for graduation and expect to graduate normally no later than 30/09/2024.

5.2 Students must satisfy the above requisites at the time of application.

5.3 ADMISSION TO THE SELECTION (JULY 2024): The application is online at the link: <https://apps.unive.it/domandeconcorso-en/accesso/selection2024> and must be submitted to Ca' Foscari University – Ca' Foscari International College - **by 11:59 p.m. on July 3rd, 2024**. The CET time zone (GMT+1) applies throughout this call.

Students access the online procedure using SPID or Tax Code. Those who do not have a Tax Code can download a temporary one at the following link, before starting the application procedure: <https://apps.unive.it/utills/cf/>. The application must indicate personal data, information about the previous academic career and the master's degree chosen; starred fields (*) are compulsory.

5.4 Applications must have the following attachments or otherwise will be discarded:

1. copy of a valid **ID or passport with photo**;
 2. **CV in English, with attached photo** and with information analogous in content to the Europass standard;
 3. academic CV with all registered exams, acquired ECTS, average marks and final graduation mark, if acquired.
 4. a **motivation letter in English** (between 250 and 500 words) illustrating the reasons for choosing this College (please refer to the College webpage for information);
 5. a **certificate or self-certification attesting an English language proficiency at the B2 level** as in the online form, and for international students, a further certification attesting an Italian proficiency at the B2 level. Candidates who plan to enrol in a master's degree course taught entirely in English need not provide the Italian language certification;
- 5.5 The following documents may be optionally attached** to the application form:

- English language certification as per art. 6.7;
- other languages certifications at B2 level or above;
- other certification relevant to the student's academic career and selection procedure with particular reference to international mobility programmes and/or to the participation to honours programmes;
- 2024 ISEE certificate (Indicatore Situazione Economica Equivalente – means-tax declaration form) as per Article 6.

5.6 Changes to the online applications are allowed until the aforementioned deadline. Once the deadline expires it will no longer be possible to submit applications or make any change.

Art. 6 – Admission committee and selections

6.1 The Admission Committee is formed by university professors. The Committee is appointed by the Director of Ca' Foscari College or by a delegate of his, and may be supplemented with external experts.



6.2 After a pre-evaluation of the candidates' application, the Committee will produce a preliminary ranking. **The number of candidates admitted to the interviews is 25% of the participants (rounded up to the closest integer), with a minimum of 16 and a maximum of 24. All candidates ranked equal in the last eligible place will be admitted to the interviews.** The preliminary ranking is used only for admission to the interviews: it will not be used for the final admission ranking.

6.3 The maximum score in the pre-evaluation is 13 (thirteen) points, obtained by the sum of three elements:

a) Up to 10 points are given for the overall average mark obtained during the bachelor's degree (completed or close to completion) rescaled to 10, after rounding it up to the second decimal number;

b) Up to 2 points are given to linguistic certificates, as follows:

0,5 points for the first certificate in English language no lower than C1, or 0,75 if the level in English is C2. No other points are given out for certificates in English after the first.

0,5 points for the first certificate of a different language (other than English or Italian and different from the native language) not lower than B2, or 0,75 if the level is at least C1. No points for other certificates in the aforementioned languages after the first.

c) Up to 1 point is given if the candidate has already formally achieved ECTS in an honours programme, with 0,1 point given per each ECTS acquired.

6.4 The admission consists of the **evaluation of the documents** and of an **interview** in English (possibly with some questions in Italian for international students enrolling in a master's degree taught in Italian) aiming at evaluating the candidates' requisites, assessing motivation, proficiency in the English language and attitude.

6.5 **INTERVIEWS IN JULY 2024:** Interviews in **videoconferencing** begin on Wednesday, July 10th, 2024 and may continue for the following days. Admitted candidates will receive the interviews calendar with date and hours scheduled by the end of July 8th, 2024.

6.6 Candidates are required to exhibit a valid identity document at the examination. Please use the same document attached in the application.

6.7 **ADMISSION TEST EVALUATION:**

The maximum score in the final evaluation is 50 (fifty) points, as the sum of the interview (up to 30 points), the motivational letter (up to 10 points) and 10 additional points awarded upon evaluation of the following abilities, skills, aptitude and knowledge:

a) Relevant language certifications, assessed as per the criteria in art.6.3 p. b);

b) Certified academic career;

c) Other certifications or qualifications deemed relevant by the Admission Committee as sent in or gathered from the candidate's CV such as (but not limited to): acquiring ECTS from an officially recognized honours programme in the academic career;

d) Skills and attitudes appropriate for communal living.

6.8 In the case of candidates with equal ranking, priority is given to the candidate in the least favourable economic situation as shown by the submitted ISEE 2024 Certificate (Indicatore situazione economica equivalente – means-tax declaration form). If this criterion cannot solve the tie, priority is given to the younger candidate.



6.9 The final ranking will be published at the end of the selection, by July 16th, 2024 and used to assign the 8 placements for the 2024/25 a.y. The ranking will indicate the names of the successful candidates, their scores, candidates deemed eligible and the vouchers that are assigned.

6.10 Should a student decide not to accept the placement and voucher offered, as outlined in the following article, the College will offer the position to the next ranked candidate using the same ranking.

6.11 The College reserves the right to use the ranking to assign places at the College and vouchers that may successively become available.

6.12 At the end of the selection, once all places have been accepted as per art. 7, the President of "Fondazione Alfonso Coin", on her sole discretion, will designate the student entitled to the Foundation place. This entitled student is tasked to highlight the supporting institution in the CV and to take part in correlated third-mission activities agreed with the Foundation.

Art. 7 – Acceptance and entrance

7.1 To register as a student with the College, the successful candidates are required to:

1. accept the offer of a place at the College;
2. enrol in a Ca' Foscari University masters' degree course;
3. make a deposit to guarantee his/her residence in the College and the cultural programme;
4. settle accounts by paying the sum not covered by the voucher, as per Art. 4.

7.2 Successful candidates are to accept the offer of a place and of the voucher offered with the placement in writing via email. Omitting to do so will result in the candidate not being admitted to the College. Acceptance must arrive at the College Administration Office (Segreteria del Collegio) **by 12:00 p.m. (Rome GMT +1) on July 23rd, 2024** having paid the deposit of € 500.00 at the same time as per the following art. 7.5.

7.3 College activities are an integral part of Ca' Foscari Masters' Degree Courses. Successful candidates are required to register with the University **by October 2nd, 2024** as indicated by the Registrar's Office (see www.unive.it/immatricolazioni). Should candidates fail to register, they will not be admitted to the College and their place may be offered to the next student in the ranking. Later registrations may be admitted only for Ca' Foscari university students who are to graduate within Fall 2024 or to students enrolling in Ca' Foscari masters' degree courses with specific admission restrictions or in case of international mobility restrictions recognized and certified by Settore Immatricolazioni/Welcome Unit.

7.4 Enrolment is possible only by the online procedure on the University website.

Once the online pre-evaluation procedures have been completed, **do not select** the item *Pagamenti*. Please send an email to collegio.internazionale@unive.it to confirm having completed the first enrolment phase. University fees owed will be thus recalculated on the basis of the above Article 2 comma 4. Indications for this payment will be communicated via email.



7.5 Students must show proof of having paid the sum of € 500.00 at the time they confirm their placement and voucher. This amount is a required deposit and will be refunded at the end of residency in the College once all obligations provided for in the College Regulations have been met. **Students who forfeit their place at the College after having confirmed it are not entitled to a refund of the deposit.**

7.6 Admitted candidates will be given instructions for this payment after having accepted College placements and vouchers for the 2024/25 a.y.

7.7 Failure to respect the deadlines in the above comma will result in the loss of the voucher, deposit and loss of placement.

7.8 Rooms are assigned:

- only after the deposit has been made;
- on September 1st, 2024.

Failure to show up for room handover without a valid reason will be considered as forfeiting admission to the College and will result in the loss of the deposit.

7.9 Students who decide to abandon the College programme with no valid justification (e.g., serious problems such as health issues or family loss) after September 1st, 2024 will lose:

- the *status* of College students;
- the fees paid;
- the exemption from university fees. They will have to contact University offices in charge (ADISS Ufficio Carriere Studenti e Diritto allo Studio di Ateneo) to set their university student *status* and pay the University fees.

7.10 International students or students with a non-Italian study title are required to complete the pre-evaluation procedure requested for enrolment to Ca' Foscari masters' degree programmes at www.unive.it/evaluation. Non-resident students from non-EU countries must request a study visa at the Italian Embassy-Consulate Offices of their country. Further information regarding visa applications and timing can be found at <https://www.universitaly.it/first-steps>.

Art. 8 – Residence requirements

8.1 Along with the master's degree coursework, students admitted to the College also commit themselves to:

- a) residing in the lodgings provided in the *Campus* Santa Marta – Venice;
- b) fully abiding by the Ca' Foscari College Regulations signed upon entrance to the College;
- c) **achieving all the following merit requirements that are necessary for staying in the College educational programme:**
 - participating in the Major or advanced courses outlined in the College cultural programme that will be published on the College website and completing a minimum of 15 additional College ECTS per year;
 - a grade point average (weighted by CFU) no lower than 27/30 and in the top 25% of the distribution for the master's degree course, as per the table provided by the College at the



beginning of each academic year; if there are no data available for a novel master's degree course, the grade point average (weighted by CFU) must be no lower than 27/30;

- minimum mark of 24/30 in each individual exam;
- acquiring at least 42 CFU (University Credits) within the summer exam sessions. Exams held in the September session are evaluated in the following academic year;
- taking part in an internship or in a period of study abroad for a minimum of one-month duration starting from the second year of the degree course;
- completing their degree within the last session of the second year of their course of studies.

8.2 The requisites at letters a) and c) must be fully satisfied by June 30th of every year of residence in the College; otherwise, the student will be expelled from the College.

Art. 9 – Head of admissions

9.1 Patrik Sambo, Manager of the International College of Ca' Foscari, Ca' Foscari University of Venice, is the Head of Admissions pursuant to and in accordance with Law no. 241/1990.

Art. 10 – Private and personal data handling

10.1 Personal data either collected directly from candidates or via different means by Ca' Foscari University of Venice will be solely handled for the purposes of the selection procedure. Data handling complies with the national and European Laws D.Lgs 196/2003 and EU Regulation 2016/679.

Candidates' personal data are collected in order to evaluate the participation requirements and the required titles. Please make reference to the Privacy section in <https://www.unive.it/informativacandidatiselezione> The Data Controller is Ca' Foscari University, located for this purpose in Dorsoduro, 3246 – 30123 – Venice – PEC protocollo@pec.unive.it

THE DIRECTOR OF THE COLLEGE
Prof. Marco Li Calzi

RESPONSIBLE OFFICER FOR THE ADMINISTRATIVE PROCEDURE:
Dott. PATRIK SAMBO

THE SECRETARY OF THE INTERNATIONAL COLLEGE:
Dott. DEBORA FERRO