



Università
Ca' Foscari
Venezia

Collegio Internazionale Ca' Foscari
Università Ca' Foscari Venezia
Dorsoduro 2137, 30123 Venezia
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www.unive.it/collegiointernazionale

**CA' FOSCARI INTERNATIONAL COLLEGE - CALL FOR APPLICATIONS 2024/2025 A.Y.
First-year Bachelor's students at Ca' Foscari University Venice
(Call issued by D.DIR. 46/2024 – 28/03/2024)**

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CA' FOSCARI INTERNATIONAL COLLEGE

Ca' Foscari International College is the Honours School (Superior Advanced School) of Università Ca' Foscari Venezia. Since 2012, College students are offered residency at the College and a merit-based educational path compliant with the "Quality Requirements" of the Ministerial Decree. 1093/2021. The Honours School is recognized for the purposes of the Ministerial Decree. 231/2023 and the Ministerial Decree 291/2024. It grants master's students a title equivalent by law to a level II Master's degree.

STUDENTS ENTER THE COLLEGE upon passing the admissions selection and enrolling in the first year of either a Bachelor's or Master's degree at the University. Students who comply with all the merit requirements in each year keep their place at the College.

THERE ARE 12 PLACES AVAILABLE FOR BACHELOR STUDENTS IN THE 2024/25 A.Y. COLLEGE PROGRAMME AND SERVICES:

- a cross-disciplinary educational programme offered by the College in addition to the university curricular courses; the programme is taught in English, and offers three *Minor* options;
- residency for 10 months per year at the university dormitory of *Campus* Santa Marta in the city centre of Venice;
- exemption from the university fees;
- dedicated tutors, orientation and placement services;
- a second Diploma from the International College listing all the activities undertaken within the College and the corresponding ECTS to successful students who complete the programme.

ENTRANCE: admission to the College is conditional on a selection process that consists of a written examination and a remote interview.

ENTRY REQUIREMENTS:

- an average mark of 75% (or equivalent) over eight high school subjects;
- an English language proficiency level of B2. Students who plan to enrol in a degree course taught in Italian must also have an Italian proficiency level of B2.

CALL: the selection takes place in May 2024.

THE COLLEGE ADMISSION EXAM HAS NO FEE

ENROLMENT COSTS: the nominal enrolment fee for the College is € 9,000.00 yearly, but the College covers 8,000.00 Euros per year for each student admitted for the 2024/2025 a.y.

CALENDAR AND DEADLINES FOR THE SELECTION

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|----------------------|-----------------------------|
| APPLICATION DEADLINE | May 2 nd , 2024 |
| WRITTEN EXAMINATION | May 9 th , 2024 |
| INTERVIEWS START | May 15 th , 2024 |
| RESULTS | May 20 th , 2024 |
| PLACEMENT ACCEPTANCE | May 27 th , 2024 |



Art. 1 – Available Places 2024/25

1.1 There are **twelve (12)** openings available for prospective students enrolling in the first year of a Ca' Foscari Bachelor degree for the 2024/2025 academic year.

1.2 The International College, hereafter the College, holds one selection for twelve positions in the month of May 2024, as described in Article 6.

Art. 2 – Benefits

2.1 Along their standard (curricular) standing, students admitted to the College acquire the *status* of College students.

2.2 College students are expected to participate in the in-house cultural programme and to take one of the three dedicated Minor courses at the College, as outlined in Article 3.

2.3 College students are expected to live in residency at *Campus* Santa Marta in Venice, for 10 consecutive months, free of charge, conditional on the public health regulations.

2.4 Each College student is mentored by a faculty member and tutored by a senior student. Support is offered for the paperwork required for outgoing international mobility and placements.

2.5 College admission fees, as per Article 4, include the enrolment fee to the chosen Degree programme. The regional study fees set by the Veneto Region, stamp duty, board and all other non-specified expenses are not included, and their cost must be borne by students.

2.6 College students who satisfy merit requirements every year (see Article 9) and successfully complete their course of studies at the College receive an additional College certificate distinct from their curricular University degree.

Art. 3 – College educational programme

3.1 Along with their curricular coursework, admitted students must acquire a minimum of 15 additional College ECTS per year within the College educational programme. Attendance to courses is required as part of the College programme.

3.2 Students enrolled in a Bachelor degree are offered a yearly programme composed of 12 ECTS within a Minor course and at least 3 ECTS of interactive and transdisciplinary activities.

3.3 Each Minor is a three-year multidisciplinary course divided into 6 teaching courses (of 6 ECTS each), evenly distributed over six semesters. These courses apply innovative teaching techniques aimed at developing both theoretical knowledge and practical skills.

The Minor courses offered to students enrolling in the 2024/25 a.y. are:

- *Data, Information and Society*;
- *Global Asian Studies*;
- *Sustainability*.

The College follows a multidisciplinary approach in its educational offer and encourages students to choose Minors that are distinctive and can supplement their curricular degree courses.

3.4 Interactive and transdisciplinary activities are open to all College students (Bachelor's and Master's) and allow for extensive customization of their own College study plan.



Art. 4 – Tuition Fees and Funding

4.1 The College enrolment fee is € 9,000.00 per year and includes all the benefits listed in Article 2.

4.2 According to the ranking, as per criteria listed in Article 7, successful candidates will be admitted to the College and benefit from an **enrolment fee reduction** (hereafter, “**voucher**”) to cover part of the enrolment fee. There are twelve (12) yearly vouchers for **€ 8,000.00**; each student is responsible for the residual amount of **€ 1,000.00** to be paid yearly to the College.

4.3 Students are required to formally accept their vouchers in writing, or they may be denied admission to the College.

4.4 The amount not covered by the voucher must be paid by candidates in one instalment by August 31st, 2024. Selected candidates will be given instructions for this payment after having accepted College places and vouchers for the 2024/25 a.y.

4.5 College vouchers are based only on merit and are not need-based scholarships/not income-based scholarships. Hence, candidates may independently apply for student loans and scholarships as determined by Ca' Foscari University.

Art. 5 – Requirements and application

5.1 Participation in the Call for Admissions to the College requires:

a) having acquired **a minimum yearly average mark of 75% (or equivalent)** in reference to the third to last year and in the second to last year at high school. Candidates with lower averages will not be accepted at the College.

- Students enrolled in Italian schools are required to self-certify their marks as per the online form. Ca' Foscari University reserves the right to verify the information received, as per the provisions of the law (Presidential Decree DPR 445/2000).

- Students enrolled in all other schools are required to attach a full copy of the document certifying all marks received in their third to last and second to last years at high school, alongside a mark scale indicating the maximum and minimum marks. The scale is to be translated into either English or Italian.

b) Having **English language proficiency at the B2 level** as per the self-certification table approved by the Council of Europe and published on the University website. Students' level of English proficiency will be verified during their admission interview.

- Students who are not in possession of a B2 certification are required to self-certify following the online form.

- Students who hold a B2 certification may forward the certification as per the following commas.

c) International students who plan to enrol in a Degree course that is not taught in English need also to have proficiency of the Italian language at the B2 level.

- Students not in possession of a B2 Italian language certification are required to self-certify as per the online form.

- Students who hold a B2 Italian language certification may forward the certification as per the following commas.

5.2 Students must satisfy the above requisites at the time of application.



5.3 ADMISSION TO THE SELECTION (MAY 2024): The application is online at the link: <https://apps.unive.it/domandeconcorso-en/accesso/admission2024> and must be submitted to Ca' Foscari University – Ca' Foscari International College - **by 11:59 p.m. on May 2nd, 2024**. The CET time zone (GMT+1) applies throughout this call.

Students access the online procedure using SPID or Tax Code. Those who do not have a Tax Code can download a temporary one at the following link, before starting the application procedure: <https://apps.unive.it/utills/cf/>. The application must indicate personal data, information about the school and the curricular course (Degree) chosen; starred fields (*) are compulsory.

5.4 Applications **must have the following attachments** or otherwise will be discarded: 1. copy of valid **ID or passport** with photo identification;

2. **CV in English, with attached photo** and a content analogous to the Europass standard;

3. a **motivation letter in English** (between 250 and 500 words) illustrating the reasons for choosing this College (please refer to the College webpage for information);

4. for students enrolled in an Italian High School: a **self-certification for the average mark** obtained during the student's third to last and second to last high school years following the self-certification form attached to the application. For students enrolled in any other High School: **full copy of the document certifying all marks obtained** at their High School alongside a mark scale indicating the maximum and minimum marks. The scale is to be translated into either English or Italian;

5. a **certificate or self-certification attesting an English language proficiency at the B2 level** as in the online form and, only for international students who do NOT plan to enrol in degree courses taught entirely in English, a further certification attesting an Italian proficiency at the B2 level.

5.5 The following documents **may be optionally attached** to the application form:

- English language certification at C1 level or above;
- other languages certifications at B1 level or above;
- other certifications relevant to the student's academic career and selection procedure;
- 2024 ISEE certificate (Indicatore Situazione Economica Equivalente – means-tax declaration form) as per Article 7.

5.6 Changes to the online applications are allowed until the aforementioned deadline. Once the deadline expires, it will no longer be possible to submit applications or make any change.

Art. 6 – Admission committee and selections

6.1 The Admission Committee is formed by university professors. The Committee is appointed by the Rector of Ca' Foscari University, or by a delegate of hers, and may be supplemented with external experts.

6.2 The admission examination consists of a **written test** and an **online interview**.

6.3 The written test is based on multiple-choice quizzes assessing candidates' general knowledge, logical skills and reading comprehension. The written test is in English.

6.4 **CALENDAR:** the written exam will be held remotely on Thursday, May 9th, 2024, starting at 2:30 p.m. on the Moodle platform. Its results will be communicated and published on the College website by 6:00 p.m. Friday, May 10th, 2024. The procedures for carrying out the written exam remotely will be uploaded on the Moodle platform. Instructions to access the



platform will be communicated to the candidates by Monday, May 6th, 2024, at the email address provided in the application to the selection. Applicants with an Italian citizenship must enter the Moodle platform using their SPID Identity. Please note that obtaining a SPID Identity might take up to 5 working days. All other applicants must enter the Moodle platform through a dedicated procedure that will be communicated as soon as the Secretariat receives the application. The interviews will be held using videoconferencing on Wednesday, May 15th, 2024, starting at 9:30 a.m. The College reserves the right to continue its interviews on Thursday, May 16th, 2024. Candidates will be notified of the order in which they will be called for the interview at the time of publication of the results of the written tests.

6.5 The written examination will be marked out of 65. Candidates must achieve a minimum of 35/65 for further consideration. The results of the written exam will be used to compile a ranking for admission to the interview phase.

6.6 Candidates who have passed the written test are admitted to the interviews only on the basis of the said ranking. The number of admitted candidates is given by the higher value between 24 (twenty-four) and 25% (rounded up to the closest integer) of the participants to the written test, within an upper bound of 36 (thirty-six). All candidates ranked equal in the last eligible place will be admitted to the interviews.

6.7 The interview is held in English and, when necessary, in Italian. It is aimed at evaluating student motivation as well as assessing their proficiency in the English and Italian languages. The content of the written exam will also be discussed during the interview.

6.8 The interview will be marked out of 40. Candidates must achieve a minimum of 25/40 for consideration.

6.9 Candidates are required to exhibit a valid identity document at the examination.

6.10 Candidates are not allowed to make use of any reference texts or electronic device during the test, except for those technically necessary for the remote written exam which will be communicated via email. Candidates who do not respect this provision will be excluded from the test.

6.11 The Commission monitors the selections and actively discourages any action of plagiarism. It is considered plagiarism: the use of any tool for generating text or other intellectual creations that do not represent the level of knowledge of the person presenting them as their own; appropriating texts of intellectual creations produced by third parties; violating the author's right to being acknowledged as such. Candidates responsible for actions that involve plagiarism will be excluded from the selection.

6.12 Candidate with either disabilities or learning disabilities (DSA) who wishes to avail themselves of accessible modalities for the admission test are granted necessary aids and must submit a specific request. In particular:

- candidates with disabilities and/or DSA may take the admission test using necessary supports and any additional time required based on their specific condition as attested by a competent health authority;
- in order to access supports provided by the law, candidates with disabilities and/or DSA must submit a written request attaching the appropriate certification via email to the Settore Inclusione (inclusione@unive.it) at least two weeks before the date of the written test.



Art. 7 – Ranking

7.1 Placements at the College are assigned according to the ranking established at the end of the selection.

The maximum mark of 110/110 is the result of the sum of:

- the written examination (out of 65),
- the interview (out of 40),
- a further five (5) marks awarded upon evaluation of the following abilities, skills, aptitude and knowledge:
 - a) relevant language certifications up to 1 mark for one certification and up to 2 marks for two or more certifications. Only the following certifications will be considered:
 - English language certifications attesting a level of proficiency of at least C1;
 - for international students, certifications attesting a level of proficiency of at least C1 in the Italian language;
 - Other language certifications attesting a level of proficiency of at least B1 in a non-native language.
 - b) holding other certifications or qualifications deemed relevant by the Admission Committee as sent in or gathered from the candidate's CV such as (but not limited to): participation in school activities similar to honours programmes, or school mobility of at least three consecutive months in another country;
 - d) having skills, experiences, and attitudes appropriate for communal living.

7.2 In the case of candidates with equal ranking, priority is given to the candidate in the least favourable economic situation as shown by the submitted ISEE 2024 Certificate (Indicatore situazione economica equivalente – means-tax declaration form). If this criterion cannot solve the tie, priority is given to the younger candidate.

7.3 The final ranking will be published by May 20th, 2024 and used to assign the 12 placements for the 2024/25 a.y. The ranking will indicate the names of the successful candidates, their scores, candidates deemed eligible and the vouchers that are assigned.

7.4 Should the student decide not to accept the placement and voucher offered, as outlined in the following article, the Committee will move to the next ranked candidate using the same ranking.

7.5 The College reserves the right to use the ranking to assign places at the College and vouchers that may successively become available.

Art. 8 – Acceptance and entrance

8.1 To register as a student at the College, the successful candidate is required to:

- accept the offer of a place at the College;
- enrol in a Ca' Foscari University Degree Course;
- make a deposit to guarantee his/her residence in the College and the cultural programme;
- settle accounts by paying the sum not covered by the voucher, as per Art. 4.

8.2 Successful candidates are to accept in writing the offer of a place and the associated voucher via email. Omitting to do so will result in the candidate not being admitted to the College. Acceptance must arrive at the College Administration Office (Segreteria del



Collegio) by **12:00 p.m. (Rome GMT +1) on May 27th, 2024**, having paid the deposit of € 500.00 at the same time as per the following art. 8.6.

8.3 Candidates who sit for entry tests to limited-admission Degree programmes are required to deposit any pre-enrolment fees indicated by the Call for Admissions to their chosen Degree programme. In doing so, these candidates indicate they accept placement in the said Degree programme. The deposited sum will be reimbursed should the candidate enter the College.

8.4 College activities are an integral part of Ca' Foscari Degree programmes. Successful candidates are required to register with the University as indicated by the Registrar's Office (see www.unive.it/immatricolazioni). Should candidates fail to register, they will not be admitted to the College and their place will be offered to the next student ranked.

For Degree programmes with unrestricted access: candidates are required to register by July 21st, 2024. Once the online pre-evaluation procedures have been completed, **do not select** the item *Pagamenti*. Please **send** an email to collegio.internazionale@unive.it to confirm having completed the first enrolment phase. University fees owed will be thus recalculated on the basis of the above Article 2 comma 4. Indications for this payment will be communicated via email.

For limited-admission Degree programmes, candidates are required to register by:

- July 21st, 2024, for students taking part in the spring selections;
- September 8th, 2024, for students taking part in the summer selections.

8.5 International students are required to complete the pre-evaluation procedure requested for enrolment to Ca' Foscari Degree programmes at <http://www.unive.it/evaluation> . Non-resident students from non-EU countries must request a study visa at the Italian Embassy-Consulate Offices of their country. Further information regarding visa applications and timing can be found at <https://www.universitaly.it/first-steps> .

8.6 Students must show proof of having paid the sum of € 500.00 at the time they confirm their place and voucher. This amount is a required deposit and will be refunded at the end of residency in the College, after all obligations provided for in the College Regulations have been met. Students who forfeit their place at the College after having confirmed it are not entitled to a refund of the deposit.

8.7 Admitted candidates will be given instructions for this payment after having accepted College places and vouchers for the 2024/25 a.y.

8.8 Failure to respect the deadlines in the above comma will result in the loss of the voucher, deposit and loss of placement.

8.9 The College Studies Committee will place students in the Minor courses they indicated on their application following the ranking as illustrated in Article 5.

8.10 Rooms are assigned:

- only after the deposit has been made;
- on **September 1st, 2024**.

Failure to show up for room handover without a valid reason will be considered as forfeiting admission to the College and will result in the loss of the deposit.

8.11 Students who decide to abandon the College programme with no valid justification (e.g., serious health issues or a family loss) after September 1st, 2024 will lose:

- the *status* of College students;



- the fees paid;
- the right of being exempted from university fees. They will have to contact University offices in charge (ADISS Ufficio Carriere Studenti e Diritto allo Studio di Ateneo) to set their university student *status* and pay the University fees.

Art. 9 – Merit requirements

9.1 Along with the Degree coursework, students admitted to the College also commit themselves to:

- residing in the lodgings provided in the *Campus* Santa Marta – Venice;
- fully abiding by the Ca' Foscari College Regulations signed upon entrance to the College;
- achieving all the following merit requirements that are necessary for staying in the College educational programme:**

- participating in the Minor courses outlined in the College cultural programme that will be published on the College website and completing a minimum of 15 additional College ECTS per year;
- a grade point average (weighted by CFU) no lower than 27/30 and in the top 25% of the distribution for the Degree Course, as per the table provided by the College at the beginning of each academic year; if there are no data available for a novel degree course, the grade point average (weighted by CFU) must be no lower than 27/30;
- minimum mark of 24/30 in each individual exam;
- acquiring at least 42 CFU (University Credits) within the summer exam sessions. Exams held in the September session are evaluated in the following academic year;
- taking part in an internship or in a period of study abroad for a minimum of one-month duration starting from the second year of the degree course;
- completing their degree within the last session of the third year of their course of studies.

9.2 The requisites at letters a) and c) must be fully satisfied by June 30th of every year of residence in the College; otherwise, the student will be expelled from the College.

Art. 10 – Head of admissions

10.1 Patrik Sambo, chief administrative officer for the International College of Ca' Foscari, Ca' Foscari University of Venice, is the Head of Admissions pursuant to and in accordance with Law no. 241/1990.

Art. 11 – Private and personal data handling

11.1 Personal data either collected directly from candidates or via different means by Ca' Foscari University of Venice will be solely handled for the purposes of the selection procedure. Data handling complies with the national and European Laws D.Lgs 196/2003 and EU Regulation 2016/679.

Candidates' personal data are collected in order to evaluate the participation requirements and the required titles. For information please see the Privacy section in <https://www.unive.it/pag/36610/> The Data Controller is Ca' Foscari University, located for this purpose in Dorsoduro, 3246 – 30123 – Venice – PEC protocollo@pec.unive.it



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THE DIRECTOR OF THE COLLEGE
Prof. Marco Li Calzi

RESPONSIBLE OFFICER FOR THE ADMINISTRATIVE PROCEDURE:
Dott. PATRIK SAMBO

THE SECRETARY OF THE INTERNATIONAL COLLEGE:
Dott. DEBORA FERRO