



Ca' Foscari
University
of Venice

www.unive.it

A wide-angle photograph of a Venetian canal at dusk. The water is calm, reflecting the warm orange and yellow light of the setting sun. On both sides, there are multi-story buildings with colorful facades (pinks, yellows, whites) and arched windows. Several boats, including gondolas and larger motorized vessels, are docked along the canal. The sky is filled with soft, golden clouds.

EXAM REGISTRATION AND MOODLE GUIDE FOR INCOMING STUDENTS



Remember:

- You can only take an exams in your Study Plan (and Learning Agreement).
- You can register for an exam from 15 days before the exam date up to 3 days of that date**
- You can register for it from your personal area**
- Exams are written and oral:**
 1. If the exam is an **oral exam** you will accept your grade the day of the exam.
 2. If your exam is **written** you can accept or refuse your grade in your personal area in 8 days (**you will receive an email – in your Ca' Foscari account! - of your grade once the professor will publish your result**)



- ❑ It's important to always have an eye on your Unive webmail.!!
- ❑ At this link <https://www.unive.it/pag/20869/> you can find all the information about the **Academic Calendar and the exam session schemes**



Academic Calendar: semesters and terms

1st term – Lessons	1st semester – Lessons	12th September- 22nd October
1st term – Exams		26th October – 5th November
2nd term – Lessons		7th November – 17th December
2nd term – Exams		19th – 23rd December
January/February exam session		9th January – 4th February
3rd term – Lessons	2nd semester – Lessons	6th February – 18th March
3rd term – Exams		20th – 25th March
4th term – Lessons		27th March – 13th May
4th term – Exams		15th – 20th May
May/June exam session		29th May – 24th June
August/September exam session		
January/February exam session		



If you wish to find specific exams' dates, you can:

- ❑ Access the Unive student's Web Agenda at this link:

https://orari.unive.it/AgendaWebUnive/index.php?view=home&_lang=en



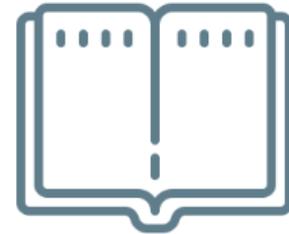
Search your exams by degree

What does it mean ∨



Search your exams by lecturer

What does it mean ∨



Search your exams by course

What does it mean ∨



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HOW TO REGISTER FOR AN EXAM





STEP 1

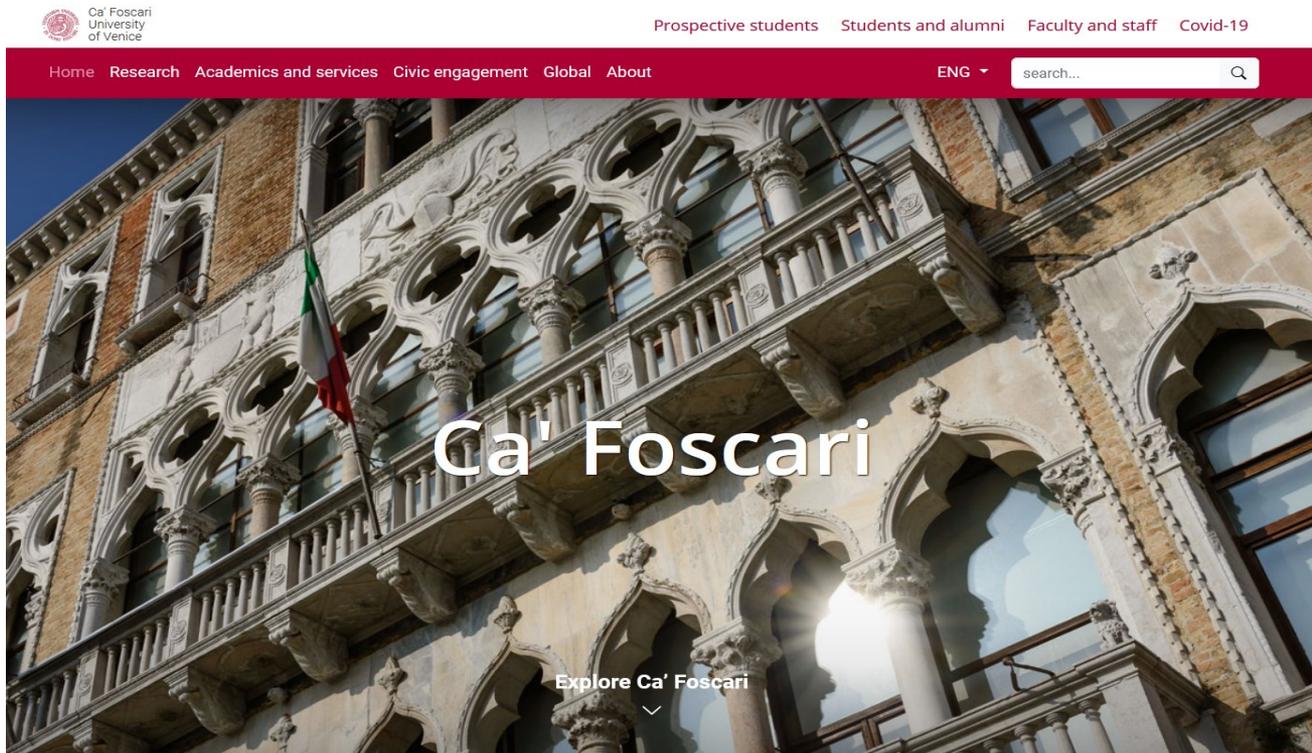
Access at the university webpage, www.unive.it and change the language to English by clicking on the arrow at the top of the page, next to ITA.

A screenshot of the Ca' Foscari University website. The top navigation bar is red and contains the following links: Home, Ricerca, Didattica, Servizi, Terza missione, Internazionale, Ateneo, Eventi, Sostienici. To the right of these links is a search bar with the text 'cerca in Unive.it' and a magnifying glass icon. A yellow circle highlights the 'ITA' language selection button, which has a small downward arrow next to it. A blue arrow points from the text in the previous block to this button. Below the navigation bar is a large image of the Ca' Foscari building facade, featuring Gothic architecture with a balcony and a flag. The text 'Ca' Foscari' is overlaid on the image in a large, white, sans-serif font. At the bottom of the image, there is a button that says 'Scopri Ca' Foscari' with a downward arrow below it.



STEP 2

Once the website is in English, click on **Students and Alumni** to Access to your personal area





STEP 3

After you have opened the personal area, click on “**Iscrizione agli Appelli**”, where you will find the list of the exams you can register to

Carriera e servizi - Esse3

Qui puoi accedere direttamente a tutti i servizi e alle procedure online che riguardano la tua **carriera universitaria**.

Alcuni servizi sono gestiti attraverso **Esse3 (S3)**, un sistema informatico esterno utilizzato da molti atenei italiani; altri sono gestiti direttamente attraverso gli strumenti informatici di Ca' Foscari.

Dati personali

- [Modifica dati anagrafici - S3](#)
- [Gestione consensi privacy](#)
- [Cambio password](#)

Ammissione e immatricolazione

- [Iscrizione a test di ammissione - S3](#)
- [Immatricolazione - S3](#)
- [Iscrizione a test di valutazione - S3](#)
- [Iscrizione esami di stato - S3](#)

Carriera

- [Iscrizioni - S3](#)
- [Passaggio interno / opzione - S3](#)
- [Trasferimento ad altro Ateneo - S3](#)

Diritto allo studio e tasse

- [Pagamenti - S3](#)
- [Richiesta agevolazioni - S3](#)
- [Riepilogo richiesta agevolazioni](#)
- [Financial aid request recap \[ENG\]](#)
- [Graduatorie borse di studio](#)
- [Graduatoria collaborazioni generiche](#)
- [Upload contratto locazione studenti fuori sede](#)
- [Registro online collaborazioni generiche](#)
- [Registro online collaborazioni mirate e tutorato specialistico](#)

Piano di studio

- [Piano di studio - S3](#)
- [Scelta curriculum - S3](#)
- [Scelta orientamento - S3](#)
- [Scelta lingua - S3](#)

Esami e libretto

- [Libretto - S3](#)
- [Iscrizione agli appelli - S3](#)
- [Periodi di iscrizione agli appelli - S3](#)
- [Prove parziali - S3](#)
- [Bacheca esiti - S3](#)
- [Bacheca prenotazioni - S3](#)





STEP 4

Click on “**Iscriviti**” in order to access the exams list

Libretto - S3

Iscrizione agli appelli - S3

Periodi di iscrizione agli appelli - S3

Prove parziali - S3

Bacheca esiti - S3

Bacheca prenotazioni - S3

Iscrizione agli appelli

Per potersi iscrivere agli appelli d'esame è necessario che l'**attività didattica** sia inserita **nel proprio piano di studio**.
Il piano di studio deve essere **compilato ogni anno**.

Per spostarsi di una pagina avanti o indietro, occorre **usare esclusivamente i pulsanti** messi a disposizione dell'applicazione. L'uso del tasto "torna indietro" del browser è sconsigliato perchè non garantisce il corretto funzionamento dell'applicazione.

Nel caso non sia possibile iscriversi a un appello d'esame regolarmente aperto, contatta la **segreteria del Campus** o la **segreteria didattica di Dipartimento** indicata **sul sito del tuo corso di laurea** > Presentazione > Contatti.

→ **Iscriviti**



If the language of the page is not English and you wish to change it, simply open the menu and click on **ENG**



★ ▶ List Exam sessions

Booking Exam sessions

The page shows the sessions that can be booked to date, only for the academic activities already in your [booklet](#).

Exam sessions available for subjects in your own booklet

	Academic activity	Exam session	Registration	Description	Presidente	Iscr.	CFU
	EUROPEAN PRIVATE LAW	20/03/2019	05/03/2019 16/03/2019	Mid term exam	ZANCHI GIULIANO	34	12
	EUROPEAN PUBLIC LAW	20/03/2019	05/03/2019 16/03/2019	1° appello -	MILANI GIAMMARIA	31	6



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ita eng

Home >

International mobility >

Questionnaires >

Elezioni Studentesche >



STEP 5

In order to register for an *appello*, click on the icon on the left of the name of the course

Universit  Ca' Foscari Venezia Online MENU

◆ List Exam sessions

Booking Exam sessions

The page shows the sessions that can be booked to date, only for the academic activities already in your [booklet](#).

Exam sessions available for subjects in your own booklet:

	Academic activity	Exam session	Registration	Description	Presidente	Iscr.	CFU
	EUROPEAN PRIVATE LAW	20/03/2019	05/03/2019 16/03/2019	Mid term exam	ZANCHI GIULIANO	34	12
	EUROPEAN PUBLIC LAW	20/03/2019	05/03/2019 16/03/2019	1* appello -	MILANI GIAMMARIA	31	6



STEP 6

A new page will open, where you can see the date of the exam, its location and other details.

To register, click on **“Prenotati all’appello”** below.

The screenshot shows the university's website interface. At the top, there are logos for the university and 'Area Riservata esse3'. Below the navigation bar, the page title is 'Prenotazione appelli - Dettaglio appello selezionato'. A section titled 'Riepilogo dati' contains the following information:

Attività Didattica:	ET4003 - EUROPEAN PRIVATE LAW (offerta nel corso ECONOMICS AND BUSINESS [ET4])
Appello:	Mid term exam del 20/03/2019
Tipo esame	Scritto
Verbalizzazione	Prova Parziale
Docenti	ZANCHI GIULIANO (Presidente)

Below this is a 'Note per il docente' section with an empty text box. At the bottom, there is a 'Calendario delle prove' table:

Data	Edificio e Aula	# Iscr	Docenti
20/03/2019 - 11:30	San Giobbe - AULA 6A	34	ZANCHI GIULIANO

A yellow arrow points to the date '20/03/2019 - 11:30' in the table. Below the table, there are two buttons: 'Prenotati all'appello >>' (highlighted with a yellow box) and 'Annulla'.



STEP 7

Now, if you have not filled the course's questionnaire already, you will not be able to register. The page will say '**Prenotazione non effettuata,**' which means that the registration was not completed.

In order to fill out the questionnaire, click on '**clicca qui.**'



Prenotazione appelli - Esito prenotazione

Riepilogo dati

Attività Didattica	ET4003 - EUROPEAN PRIVATE LAW (offerta nel corso ECONOMICS AND BUSINESS [ET4])
Appello	EUROPEAN PRIVATE LAW del 20/03/2019
Tipo esame	Scritto

PRENOTAZIONE NON EFFETTUATA

NON RISULTA COMPILATO il questionario di valutazione della didattica. Per procedere ora alla compilazione [clicca qui](#)

[Ritorna alla lista appelli](#)

STEP 8

You will be redirected to the previous page. Here, click on the red icon on the right to open the questionnaire.



Universit  Ca' Foscari Venezia Online Area Riservata esse3

Libretto

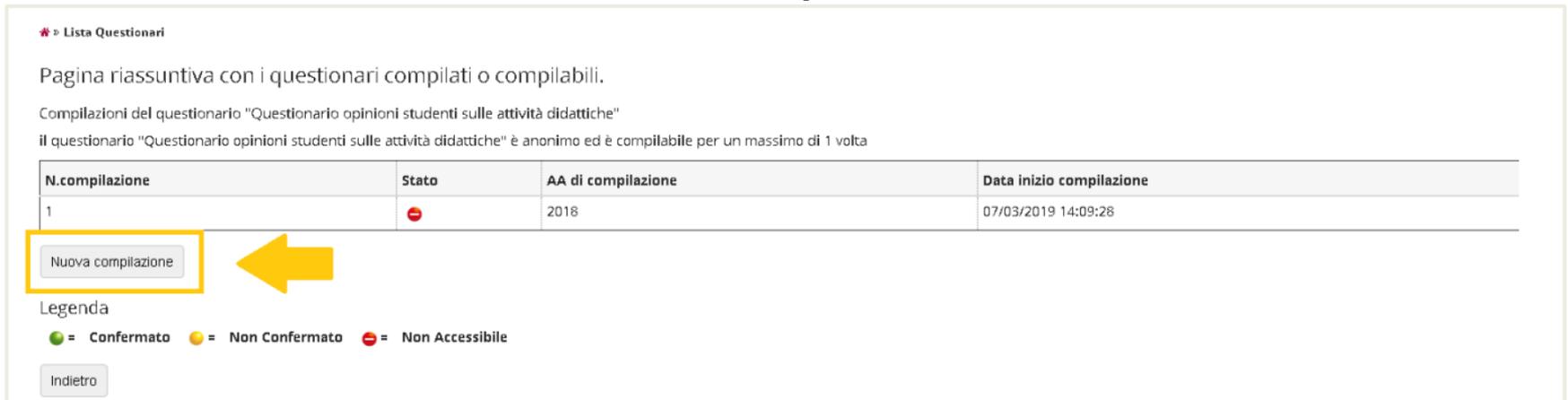
Sceita questionari di valutazione

Questionari di valutazione

Unit� Didattica	Docente	Tipo Attivit�	Partizione	Questionnaire
ET4003-1: EUROPEAN PRIVATE LAW - 1	GIULIANO ZANCHI	Lezione	Nessun partizionamento	

Esci

Then, click on **“Nuova compilazione”** to fill the form



Lista Questionari

Pagina riassuntiva con i questionari compilati o compilabili.

Compilazioni del questionario "Questionario opinioni studenti sulle attivit  didattiche"

il questionario "Questionario opinioni studenti sulle attivit  didattiche"   anonimo ed   compilabile per un massimo di 1 volta

N.compilazione	Stato	AA di compilazione	Data inizio compilazione
1		2018	07/03/2019 14:09:28

Nuova compilazione

Legenda

 = Confermato  = Non Confermato  = Non Accessibile

Indietro



STEP 9

Once you have filled out the questionnaire, you will be able to enrol.

All you have to do is go back to the “Iscrizione agli appelli” section and register for your *appello*!

Calendario delle prove

Data	Edificio e Aula	# Iscr	Docenti
20/03/2019 - 11:30	San Globbe - AULA 6A	34	ZANCHI GIULIANO

[Prenotati all'appello >>](#) [Annulla](#)



⚠️ Reminder ⚠️

- Always Check the **deadline** for the registration of the exams
- Your CF account is essential to enter to your personal area and sign up for the exam; if it expires, please email us at **incoming.mobility@unive.it**, sending us a copy of your passport or ID to request a new password.
- When you are waiting for the result of an exam, always remember to **check your Unive webmail**, where you will receive an email notifying you of your grade, which you will be asked to accept/reject (detto seconda slide)



⚠️ Reminder ⚠️

- When you are choosing courses, you can do so with the help of the [course catalogue](#), and the [Guideline for Course Catalogue](#) will help you in case of doubt.
- Please make sure you read the Guideline: there are courses which are **not open** to incoming students, like:
 - PHD courses
 - "Minor" courses
 - *Collegio Internazionale* courses (*Centro di Eccellenza*)
 - courses that give you 0 credits
 - courses of the Joint Master Programme "Crossing the Mediterranean: towards Investment and Integration MIM"
 - "interateneo" courses (i.e., held in other universities)
 - courses from the BA Digital Management
 - courses from the BA *Mediazione Linguistica Culturale*
 - courses from the MA Digital and Public Humanities
 - courses from the MA Data Analytics for Business and Society
 - Foundation Year courses
 - Bridge Year courses



⚠️ Reminder ⚠️

Sometimes, the access to courses of a certain Degree Programme is limited, as in the case of the curriculum **HOSPITALITY, INNOVATION AND TOURISM**, from which you can pick only these courses:

- **An open city in historical perspective: Venice** (CT9002)
- **Data Analysis for Tourism** (CT9004)
- **Digital technologies for E-Tourism** (CT9005)
- **Food & Beverage Management** (CT9018)
- **Introduction to Business Administration** (CT9008)
- **Introduction to Tourism Economics and Sustainability** (CT9009)
- **Logic and Mathematical Reasoning** (CT9000)



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MOODLE HANDBOOK





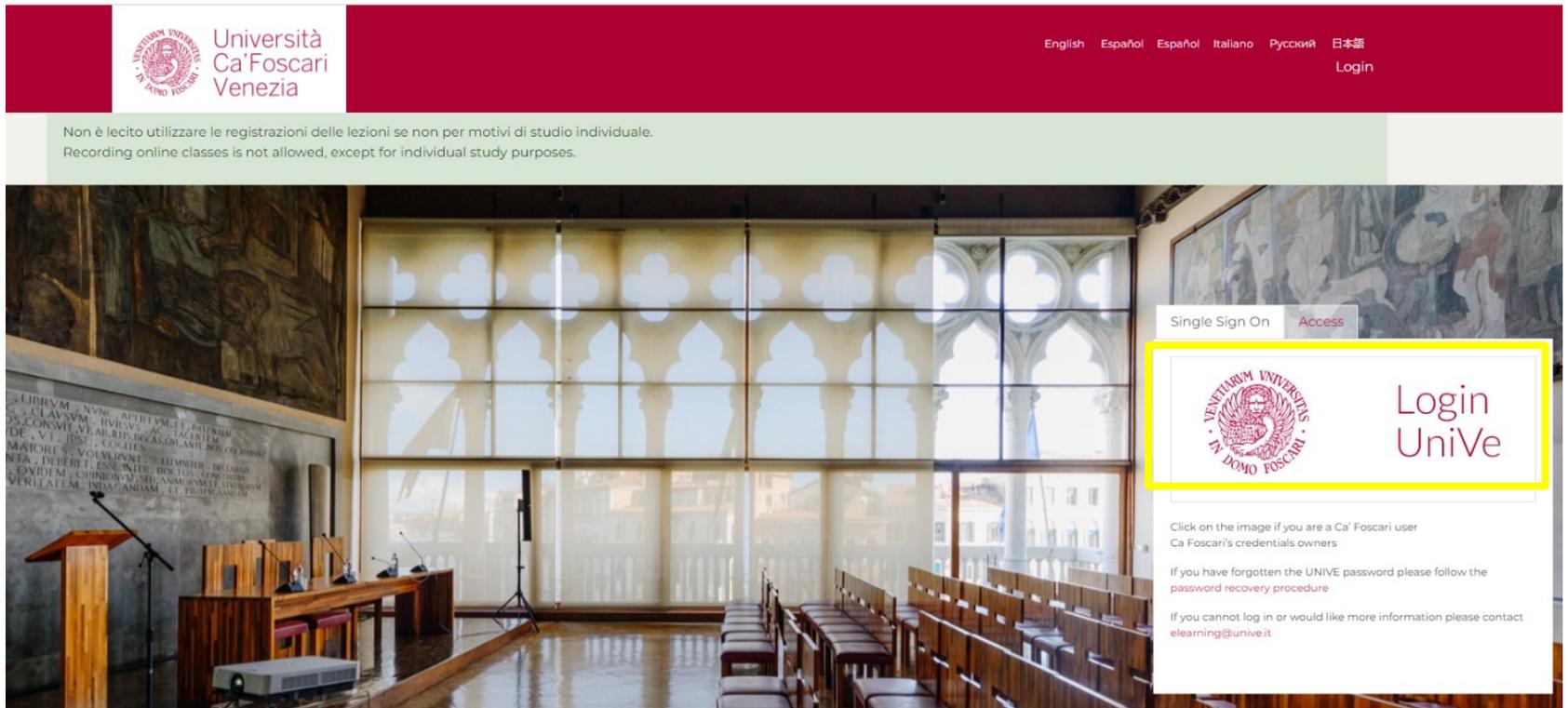
MOODLE:

- Moodle is the e-learning platform used to access the resources, activities and events of each course
- Each course has a corresponding Moodle area, which can be used for remote activities and, during lessons in person, as a support tool for group work, individual exercises, tests and exams
- Access to Moodle requires your Unive login credentials
- Some courses are protected by a registration key, created and sent to students by the teacher



STEP 1: ACCESSING MOODLE

Once you have opened the Moodle website (<https://moodle.unive.it/>), you will need to click on the **LOGIN UNIVE** image.





You will be automatically redirected to the authentication webpage and required to log in, using the same username (**matricola**) and **password** which you use to access the personal area.

Home / Login

Login

Cambio password o recupero
via SMS / SPID

Staff e collaboratori: richiesta
account

IDEM

Autenticazione / Authentication

Per accedere al servizio inserire username e password.
To access the service, enter username and password.

Username

Password

Accedi al servizio / Access the service

 **Accedi con SPID**

Single Si

Contatti
con l'aut

studer

FAQ per

041 234

docent



After entering your credentials, you will find yourself correctly logged in to the platform with your name and surname (see top right).



Non è lecito utilizzare le registrazioni delle lezioni se non per motivi di studio individuale.
Recording online classes is not allowed, except for individual study purposes.



Above your name and surname, you can choose the language setting you prefer for your Moodle



By clicking on your name you will have access to a drop-down menu where you can update your profile and access the dashboard that contains the courses you have enrolled in.

A screenshot of the Ca' Foscari University website interface. The top navigation bar is dark red and contains the university logo and name on the left, and language options (English, Español, Italiano, Русский, 日本語) and a user profile icon on the right. A drop-down menu is open from the profile icon, listing: Dashboard, Profile, Grades, Messages, Preferences, and Log out. Below the navigation bar, a light green banner contains the text: "Non è lecito utilizzare le registrazioni delle lezioni se non per motivi di studio individuale. Recording online classes is not allowed, except for individual study purposes." The main content area features a large photograph of a lecture hall with wooden desks and chairs, a large window with a decorative pattern, and a mural on the wall. A chalkboard with Latin text is visible on the left side of the lecture hall.



STEP 2: ACCESSING PROFESSORS' MATERIALS

The first way you can access materials prepared by teachers is accessing the Unive website (<https://www.unive.it/>) or the course search tool (<https://www.unive.it/data/9639/>), search for the name of the course's Professor (or the name/code of the course itself).

The screenshot shows the Unive website's search interface. At the top, there is a navigation bar with the university logo and name on the left, and links for 'Prospective students', 'Students and alumni', 'Faculty and staff', and 'Covid-19' on the right. Below this is a dark red navigation bar with links for 'Home', 'Research', 'Academics and services', 'Civic engagement', 'Global', and 'About'. A search bar is highlighted with a yellow box, containing the text 'political philosophy' and a search icon. Below the navigation bar, there is a sidebar on the left with a red header 'Cerca nel sito' and five menu items: 'Ricerca persone', 'Ricerca insegnamenti', 'Ricerca aule', 'Ricerca sedi', and 'Ricerca strutture'. The main content area has a large heading 'Cerca nel sito' and a search input field containing 'political philosophy'. Below the search field, two search results are displayed, each with a book icon, the course name in red, and the professor's name: 'POLITICAL PHILOSOPHY 2 [LT9008] (6 su 12 cfu) - CESARALE Giorgio' and 'POLITICAL PHILOSOPHY 1 [LT9008] (6 su 12 cfu) - AZZOLINI Giulio'. At the bottom of the search results, it says 'insegnamenti: tutti i risultati'.



Once you have found the course you are interested in, you can open the course webpage and select “**Go to Moodle page**” below. You will be redirected to the course space in Moodle automatically.

People search	<h2>POLITICAL PHILOSOPHY 1</h2>	
Structures search	Academic year	2022/2023 Syllabus of previous years
Rooms search	Official course title	POLITICAL PHILOSOPHY 1
Meeting and event spaces search	Course code	LT9008 (AF:357792 AR:201034)
Course search	Modality	On campus classes
	ECTS credits	6 out of 12 of POLITICAL PHILOSOPHY
	Degree level	Bachelor's Degree Programme
	Educational sector code	SPS/01
	Period	1st Term
	Course year	2
	Moodle	Go to Moodle page



Alternatively, you can access the course directly from Moodle (<https://moodle.unive.it/>) by clicking on the “Graduate students” section



Staff services



Graduate students



Post Graduate and Life long learning



Other elearning activities at Ca' Foscari





At this point, you may either browse through the various course categories or enter the name/code of your code in the “**Search Courses**” box.

Non è lecito utilizzare le registrazioni delle lezioni se non per motivi di studio individuale.
Recording online classes is not allowed, except for individual study purposes.

HOME | COURSES | STUDENTI LAUREE E LAUREE MAGISTRALI

Course categories:

Search courses

Go



A.A. 2022 - 2023



A.A. 2021 - 2022



A.A. 2020 - 2021



Altre opportunità



Minor Anni precedenti



Biblioteche di Ateneo



Lauree Anni Accademici
precedenti



When you find your course, please always make sure you are accessing the Moodle of the **current academic year!**

HOME | COURSES | SEARCH | POLITICAL PHILOSOPHY Search courses [Go](#)

Search results: 12



[LM3470] ENGLISH LITERATURE 2 (LM3) - a.a. 2020-21

English Literature 2 (LLEAP and other Master courses)
Module: "Passions, Happiness and Terror in the Eighteenth-Century Fiction, from Sentimentalism to the Gothic" The module will focus on the main

Category: LM3 - Lingue e letterature europee, americane e postcoloniali

[Enrol me](#) [i](#)



[LT9008-1] POLITICAL PHILOSOPHY 1 (LT6) - a.a. 2020-21

Category: LT6 - Philosophy, International and Economic Studies

[Enrol me](#) [i](#)



[LT9008-1] POLITICAL PHILOSOPHY 1 (LT6) - a.a. 2021-22

Category: LT6 - Philosophy, International and Economic Studies

[Enrol me](#) [i](#)



[LT9008-1] POLITICAL PHILOSOPHY 1 (LT6) - a.a. 2022-23

Category: LT6 - PHILOSOPHY, INTERNATIONAL AND ECONOMIC STUDIES

[i](#)



[LT9008-2] POLITICAL PHILOSOPHY 2 (LT6) - a.a. 2020-21

Category: LT6 - Philosophy, International and Economic Studies

[Enrol me](#) [i](#)



[LT9008-2] POLITICAL PHILOSOPHY 2 (LT6) - a.a. 2021-22

Category: LT6 - Philosophy, International and Economic Studies

[Enrol me](#) [i](#)

Once you find the course you were looking for, click on
“**Enrol me**” on the bottom and access the materials.



[LT9008-2] POLITICAL PHILOSOPHY 2 (LT6) - a.a. 2022-23

Category: LT6 - PHILOSOPHY, INTERNATIONAL AND ECONOMIC STUDIES

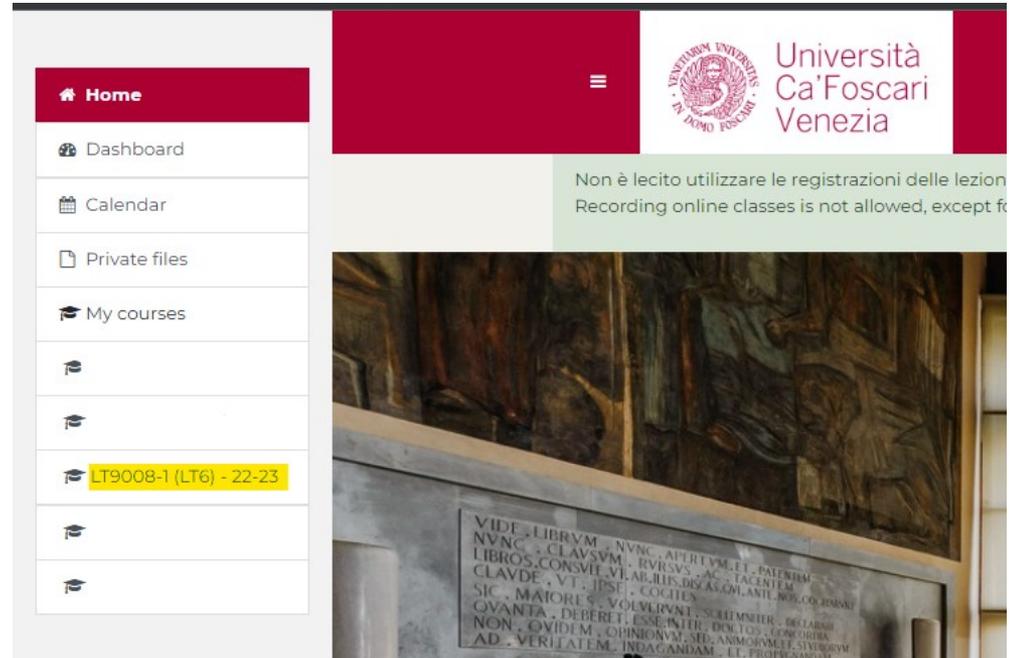
Enrol me 

Some courses might require you to enter an **enrollment key**, which will be given to you by the Professor (you might have to ask them directly).

You will have to enter the enrolment key in the appropriate field to access the materials.



When you have enrolled in the course, you will be able to find it under **“My courses”** section on the menu on the left



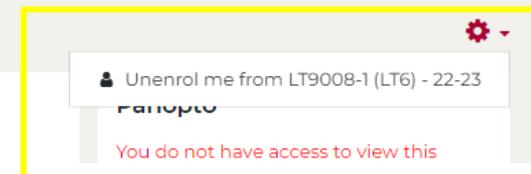
Should you wish to unenrol from the Moodle page, you will simply have to click on the settings icon on the right and then on **“Unenrol me from ...”**

Non è lecito utilizzare le registrazioni delle lezioni se non per motivi di studio individuale.
Recording online classes is not allowed, except for individual study purposes.

HOME | MY COURSES | LT9008-1 (LT6) - 22-23

[LT9008-1] POLITICAL PHILOSOPHY 1 (LT6) - a.a. 2022-23

Teaching materials





WHAT YOU CAN FIND INSIDE THE COURSE SPACE

Generally, Professors upload basic teaching information (how the course takes place, the texts and the exam methods).

There can also be the study materials (pdf files, folders, videos) and the activities to be carried out (quizzes, assignments, discussion forums, etc.).

❑ **Notice Board:** used for service communications that the teacher may make, which you will receive by email. Here you can only read the posts and don't interact with the teacher

❑ **General forum:** here, you can start a discussion from "Add a discussion topic" or reply to a message from the teacher or a colleague. This forum does not automatically allow messages to be forwarded via email, unless you subscribe to the forum.

❑ **Forum questions and answers:** here you can only see the initial speech by the teacher; you will only be able to see your colleagues' answers after you have entered your answer

There are a variety of forums:



WHAT YOU CAN FIND INSIDE THE COURSE SPACE

Other resources that could be made available by the teacher:

- ❑ **Additional resources** like videos, articles, etc.
- ❑ **Links** to other resources: refers you to other sites for further information
- ❑ **Submit task**: after reading the teacher's instructions and having noted the deadline, you can attach your paper by clicking on "**Submit**" and then on "**Save changes**"
- ❑ **Quiz**: You can answer questions to test your learning level. Also in this case you will have X time available to answer the questions.

Please keep in mind that part of the materials will be available only to fully enrolled students.



ONLINE MOODLE TUTORIAL

The Moodle Video Tutorial is available on
<https://www.youtube.com/watch?v=1BsHlpB9QdU>
(remember to turn on English subtitles!)

The image shows a YouTube video player interface. The video content is a black screen with the Ca' Foscari University of Venice logo on the left and the text 'Università Ca' Foscari Venezia' on the right. Below the video player, the title 'Video tutorial Moodle - In aula con un click' is visible, along with the view count '2.412 visualizzazioni • 1 set 2020' and interaction buttons for 'MI PIACE', 'NON MI PIACE', 'CONDIVIDI', 'SCARICA', 'CLIP', 'SALVA', and a menu icon. At the bottom left, the channel name 'youcafoscari' is shown with '26.000 iscritti' and a red 'ISCRIVITI' button.



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THANK YOU FOR THE ATTENTION!

For any doubts contact us at incoming.mobility@unive.it